

JOB TITLE: Digitization Intern

LOCATION: Forest History Society, 2925 Academy Rd., Durham, NC 27705

SALARY: \$17.50 (Hourly Wage)

STATUS & HOURS: Part-time, in-person position. 15-29 hours per week. Flexible schedule, but work hours must be completed weekdays, Monday-Friday.

POSTING DATE: October 10, 2022

DEADLINE DATE: Open until filled.

DESCRIPTION: The Forest History Society (FHS) seeks one or more intern(s) to assist the society's archival digitization program. The primary work will be cataloging historic photographs, completing image capture, and providing metadata entry to an online database. Digitized content will primarily be historic photographs from the Weyerhaeuser Company Records, held at the FHS Archives. Intern will also assist in efforts to research and develop a digital exhibit using this material.

DESIRED QUALIFICATIONS:

Preference is given to undergrad, graduate students, or recent graduates in history, library science, public history, museum studies, or related fields.

TO APPLY: Please submit a resume along with a brief statement of interest and an assessment of skills related to the position to: library@foresthistory.org. Include position title in subject line. For more information about the Forest History Society, please visit www.foresthistory.org.